

## DEFINITIONS AND SPECIAL INSTRUCTIONS

**1. Scope of survey**

This survey includes manufacturers of sheets, pillowcases, towels, bedspreads, comforters and quilts, and blankets in the United States. Production and shipments of these products from purchased fabrics as well as from fabrics woven or knit by this company are included within the scope of this survey.

**2. Figures to be reported**

One copy of this form should be completed for the company identified in the address box. If this company is a subsidiary or division of another company which will file a consolidated report, please return this report indicating the name and address of the company that will file the consolidated report.

**a. Quantity of production**

Report the total amount of each specified product made by your company during the quarter whether sold, transferred, or added to inventory. Include products made for you by others on commission from your materials, but exclude products made by you on commission for others from their materials. Exclude imported finished products.

**b. Quantity and value of shipments**

The figures for quantity and value of shipments should include the physical shipments of all products sold, or shipped on consignment, whether for domestic or export sale. The value represents the net sales price, f.o.b. plant, to the customer or branch to which the products are shipped, net of discounts, allowances, freight charges, and returns. Shipments to your own branches should be assigned the same value as comparable sales to unaffiliated customers, i.e., the value includes an appropriate allocation of company overhead and profit. Products bought and resold without further manufacture should not be included in shipments.

**c. Unit of measure**

Report quantity in thousands of dozens and value in thousands of dollars unless otherwise specified.

**d. Who should not report**

*Contractors, wholesalers or importers* — Do not report on this form. Indicate your type of operation and RETURN THE REPORT.

**e. Columnar structure of report**

When posting your figures to the original report form, please be sure to enter the information in the appropriate columns. They are:

**Section I — PRODUCTION, QUANTITY AND VALUE OF SHIPMENTS**

*Column 1* — Quantity of Production

*Column 2* — Quantity of Shipments

*Column 3* — Value of Shipments

**Section II — INVENTORIES AND UNFILLED SALES ORDERS**

*Column 1* — Inventories (1,000 dozen)

*Column 2* — Unfilled sales orders (\$1,000)

**3. Definitions**

The product detail for this survey is defined according to standard nomenclature for this industry.

**Inventories**

Represent the quantity of finished goods on hand at the end of the reporting period, and finished goods held at private or public warehouses for the account of this company. (Finished goods owned by others that you are holding should be excluded.)

**Unfilled sales orders**

Represent orders that are fully specified, i.e., styles, quantities, etc., for future shipment. This would exclude large private ticket contracts not yet completely specified.

**4. Comparability**

If you also report in the Annual Survey of Manufactures (Form MA-10000), the sum of values for item codes shown in column (a) should correspond to the dollar values reported under product class codes indicated in column (b) below:

Current Industrial Reports (Form MQ314X)  Item codes (a)	Annual Survey of Manufactures  Product class codes (b)
1301, 1302, 1311, 1361	313210D pt., 3141293
2201, 2241, 2251	313210D pt., 3141295
3001, 3101, 3201	313210D pt., 3141291

pt. — Partial

**BED AND BATH FURNISHINGS**

Product code	Item code	Item description
<b>Section I — Production and Quantity and Value of Shipments</b>		
3141293101	<b>1301</b>	Crib size sheets
3141293103	<b>1302</b>	Crib size pillowcases
3141293107	<b>1311</b>	Sheets, other than crib, <b>total:</b>
31412931A7	<b>1331</b>	Chiefly polyester blends with cotton
31412931B7	<b>1335</b>	All cotton and chiefly cotton
31412931C7	<b>1337</b>	All other fabrics
31412931D7	<b>1341</b>	Of total sheets, how many were flannel
3141293109	<b>1361</b>	Pillowcases, other than crib, <b>total:</b>
31412931A9	<b>1371</b>	Chiefly polyester with cotton
31412931B9	<b>1372</b>	All cotton and chiefly cotton
31412931C9	<b>1374</b>	All other fabrics
31412931D9	<b>1381</b>	Of total pillowcases, how many were flannel
3141295111	<b>2201</b>	Finished terry towels, including other pile, <b>total:</b> Of total towels, how many were:
314129511A	<b>2210</b>	Kitchen towels
314129511B	<b>2212</b>	Bath size towels
314129511C	<b>2214</b>	Hand, face, guest, and fingertip
314129511D	<b>2215</b>	Bath tub mats
314129511E	<b>2217</b>	All other towels
3141295113	<b>2241</b>	Terry wash cloths
3141295121	<b>2251</b>	Huck, crash and other flat woven towels
3141291110	<b>3001</b>	Knit and/or crocheted bedspreads
3141291115	<b>3101</b>	Tailored bedspreads (except knit), <b>total:</b>
3141291146	<b>3106</b>	All cotton and chiefly cotton
3141291147	<b>3107</b>	All manmade and chiefly manmade
3141291165	<b>3201</b>	Nontailored bedspreads, <b>total:</b>
3141291166	<b>3202</b>	All cotton and chiefly cotton
3141291167	<b>3203</b>	All manmade and chiefly manmade
3141297240	<b>4001</b>	Comforters and quilts, <b>total:</b>
3141297242	<b>4002</b>	All cotton and chiefly cotton (except downfilled)
3141297244	<b>4003</b>	All manmade and chiefly manmade (except downfilled)
3141297246	<b>4004</b>	Downfilled
3141297517	<b>5001</b>	Blankets

## REFERENCE LIST — Continued

FORM **MQ314X**

Product code	Item code	Item description
		<b>Section II — Inventories (Report in 1,000 dozens) and Unfilled Orders (Report in \$1,000 dollars)</b>
XXX	<b>6111</b>	Sheets (except crib size)
XXX	<b>6121</b>	Pillowcases (except crib size)
XXX	<b>6131</b>	Finished terry towels

NOTES